



**Seashore
Family Service of NJ**
Comprehensive Services for Families

Employment Application Instructions

In order to apply for employment, the following documents shall be forwarded to our office:

- Cover letter
- Employment application
- Resume

COVER LETTER: The following information should be included in your cover letter:

1. What prompted you to send your résumé to Seashore Family Services?
2. Are you licensed or certified to exercise your profession in NJ?
3. Are you currently employed?
 - a. If so, why are you considering other employment opportunities?
 - b. What are your key responsibilities?
4. What type of computer software packages have you worked with?
5. What salary / hourly range are you looking for?

Please mail your documents to:

Executive Director
Seashore Family Services of NJ
35 Beaverson Blvd.
Bldg 8, Ste 8A
Brick, NJ 08723

You can also fax the documents to 732-477-3527 or scan it and email them to director@sfsnj.org.

If there were no position(s) posted in the SFSNJ.org web site, your application would be considered an unsolicited application.

